Established in 1977, Alexandra House is one of the largest, comprehensive domestic and sexual violence organizations in Minnesota; and the only one in Anoka County. We offer a continuum of trauma informed services to victims and survivors of domestic violence, sexual violence, dating violence, and abuse in later life.

Weekend Relief Staff Advocates

Alexandra House is seeking two weekend day and evening advocates to provide trauma informed advocacy and support services for individuals impacted by domestic and sexual violence and their families.

Responsibilities:
- Providing individual and systems advocacy to victims of domestic and sexual violence in a trauma informed residential setting
- Advocacy services include providing crisis intervention, support and referral in person and over the 24-hour help line

Minimum Qualifications:
- A strong commitment and passion for ending violence
- Ability to advocate within various systems including social services, economic, housing, legal, medical and educational systems
- Clear understanding of providing trauma informed care
- Excellent written and communication skills
- Commitment to and experience in working with people from diverse populations and marginalized communities

Preferred Qualifications:
- A minimum of one year demonstrated experience in advocating on behalf of victims of domestic and sexual violence
- 40 hour Sexual Assault Certification
- CPR and First Aid Certified

Hours:
Available shifts include weekend days and overnight with some holidays; approximately 10-15 hours a week, with the possibility to pick up additional shifts as needed.
- Saturday and Sunday
  7:30 am – 3:30 pm
  3:30 pm – 10:00 pm

Please note: Relief Staff Advocates are required to work a minimum of 10 hours each month.

Salary Range:
$13.50– $15.50 DOQ

How to Apply:
Please submit a cover letter and resume to hradmin@alexandrahouse.org, ATTN: Evening Shelter Coordinator in the subject line. Position open until filled.
*** No phone calls or emails please. This email address is only for receiving resumes. No additional information is known about open positions. Qualified applicants will be contacted within three business days after resumes are received.

Alexandra House is an equal opportunity organization, committed to diversity and inclusion in the workplace. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability status, protected veteran status, or any other characteristic protected by law. Survivors and candidates from all backgrounds are encouraged to apply.